

**THIS PRIVACY NOTICE IS TO BE GIVEN TO THE PLAYER'S PARENT(S) OR GUARDIAN(S)**  
**PRIOR TO THE SIGNING OF THE RELEVANT PLAYER REGISTRATION FORM**

**What is the purpose of this document?**

The Football Association of Wales ("the FAW") is a "data controller". We are responsible for deciding how we hold and use personal information about your child. You are being given a copy of this privacy notice because you wish your child to be registered to play football (in any of its forms) under the governance of the FAW. It makes you aware of how and why your child's personal data will be used and how long it will usually be retained for. It provides you with certain information that must be provided under the General Data Protection Regulation ((EU) 2016/679) (GDPR).

**Data protection principles**

We will comply with data protection law and principles, which means that your child's data will be:

- Used lawfully, fairly and in a transparent way.
- Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.
- Relevant to the purposes we have told you about and limited only to those purposes.
- Accurate and kept up to date.
- Kept only as long as necessary for the purposes we have told you about.
- Kept securely.

**The kind of information we hold about you**

In connection with your application for your child to be registered to play football, we will collect, store, and use the information that you have provided us with when completing the appropriate FAW Player Registration Form.

**How is your personal information collected?**

We collect personal information about junior players from you, your child's club, the league that your child's club plays in and the Area Association to which that league is affiliated as well as any appropriate data that can be obtained from a publicly accessible source.

**How we will use information about you**

We will use the personal information we collect to register your child to play football, to comply with our own Rules and Regulations and to comply with our legal or regulatory requirements to FIFA, UEFA and any other appropriate body involved in the governance of football in Wales or elsewhere. Your child's information may be used by the FAW in relation to disciplinary offences, to register transfers and for the proper administration of competitions overseen by the FAW.

**If you fail to provide personal information**

If you fail to provide the information as requested on the appropriate FAW Player Registration Form we will not be able to process your application and in those circumstance your child will not be registered to play football under the governance of the FAW.

## **Information about criminal convictions**

We do not envisage that we will process information about criminal convictions in relation to an application for your child to be registered to play football under the governance of the FAW.

## **Automated decision-making**

You or your child will not be subject to decisions that will have a significant impact on you based solely on automated decision-making.

## **Data Sharing**

We will only share your child's personal information for the purposes of processing your application for your child to be registered to play football, to comply with our own Rules and Regulations, to comply with our legal and regulatory obligations to UEFA, FIFA any other appropriate body involved in the governance of football in Wales (including Area Associations or leagues) or elsewhere, with the FAW Trust, in accordance with any legal obligation on the FAW, with First Sports International or any other third party contracted to administer our Player Registrations Portal or My Club portal and with authorised users of the My Club Portal.

All our third-party service providers and other entities in the group are required to take appropriate security measures to protect your child's personal information in line with our policies. We do not allow our third-party service providers to use your child's personal data for their own purposes. We only permit them to process your child's personal data for specified purposes and in accordance with our instructions.

## **Transferring Information outside the EU**

We may transfer the personal information we collect about your child to countries outside the EU in order to comply with our legal and regulatory obligations to UEFA, FIFA and any other appropriate body involved in the governance of football in Wales or elsewhere. Depending on where that information is transferred there may or may not be an adequacy decision by the European Commission in respect of that country. This means that a country to which we transfer your child's data may not be deemed to provide an adequate level of protection for your personal information. However, to ensure that your child's personal information does receive an adequate level of protection we will only transfer that information which is strictly necessary to comply with our legal or regulatory obligations and only to those parties that have a right to receive that information.

## **Data security**

We have put in place appropriate security measures to prevent your child's personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. We limit access to your child's personal information to those employees, agents, contractors and other third parties who have a legitimate need to access your child's personal data for the purposes of player registration and the proper administration of football in Wales. They will only process your child's personal information on our instructions and they are subject to a duty of confidentiality. We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

## **How long will you use my information for?**

We will retain your child's personal information for no longer than necessary and in accordance with our legal obligations and our regulatory obligations to UEFA, FIFA or any other appropriate body involved in the governance of football in Wales or elsewhere. After this period, we will securely destroy your child's personal information in accordance with applicable laws and regulations.

### **Rights of access, correction, erasure, and restriction**

#### **Your rights in connection with personal information**

Under certain circumstances, by law you or your child, if they are deemed to have competency, have the right to:

- **Request access** to your child's personal information (commonly known as a "data subject access request"). This enables you to receive a copy of the personal information we hold about your child and to check that we are lawfully processing it.
- **Request correction** of the personal information that we hold about your child. This enables you to have any incomplete or inaccurate information we hold about your child corrected.
- **Request erasure** of your child's personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your child's personal information where you have exercised your right to object to processing (see below).
- **Object to processing** of your child's personal information where we are relying on a legitimate interest (or those of a third party) and there is something about you or your child's particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your child's personal information for direct marketing purposes.
- **Request the restriction of processing** of your child's personal information. This enables you to ask us to suspend the processing of personal information about your child, for example if you want us to establish its accuracy or the reason for processing it.
- **Request the transfer** of your child's personal information to another party.

If you want to review, verify, correct or request erasure of your child's personal information, object to the processing of your child's personal data, or request that we transfer a copy of your child's personal information to another party, please contact the Privacy Officer in writing.

#### **Privacy Officer**

We have appointed a Privacy Officer to oversee compliance with this privacy notice. If you have any questions about this privacy notice or how we handle your personal information, please contact the Privacy Officer. You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues.



# THE FOOTBALL ASSOCIATION OF WALES Ltd

## 2018-2019 JUNIOR NON-CONTRACT REGISTRATION FORM (J8)



### SECTION A – PLAYER’S DETAILS

This section **MUST** be completed **IN FULL** by the Player’s Parent/Guardian in **BLOCK CAPITALS ONLY**:

Given Forename(s):-	Surname:-	Circle as appropriate:-  MALE / FEMALE
Name of most recent previous <b>CLUB &amp; COUNTRY</b> for which you were registered:	Date of Birth:-	Place of birth (Town & Country):-

**International Clearance is required for any Player previously registered outside of Wales. To request International Clearance, please send a copy of this fully completed form directly to [registrations@faw.co.uk](mailto:registrations@faw.co.uk)**

Current Postal Address:-  Post Code:-	Name of School attending:-
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*The FAW is committed to safeguarding the privacy of your child’s personal data. The personal data supplied on this form is the minimum necessary for the FAW to register your child to play football (in any of its forms) under the governance of the FAW in accordance with our own Rules and Regulations and our obligation to comply with the rules and regulations set by FIFA and UEFA. Your child’s data will be held in accordance with data protection legislation and principles and as per the provisions of the General Data Protection Regulation (GDPR). The information that we are obliged to provide you in accordance with the provisions of the GDPR is contained on the Junior Player Privacy Notice which is attached to this form. An electronic copy of the Junior Player Privacy Notice can also be obtained at the link <http://www.faw.cymru/en/about-faw/domestic/registration-forms/> By signing this form you confirm the following:-*

1. That you are the parent or guardian of the above-named child and that you have parental responsibility.
2. That you have received, read and understood the Junior Player Privacy Notice.

***I hereby consent for my child to be registered as a non-contract Junior player for the club detailed below:***

Club Name:		Age Group (Please Circle)	<b>U10 U11 U12 U13 U14 U15 U16</b>						
Team ID (If Applicable)		Name of League							
Name of Parent/Guardian									
FAW Player Registration Number (to be completed by Club Secretary <b>if known</b> ):-	Signature of Parent/Guardian:								
<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>							Date of Signature:		

### SECTION B – CLUB DETAILS

This section **MUST** be completed **IN FULL** by one of the Club’s Recognised Signatories in **BLOCK CAPITALS ONLY**:

Name:-	Current Postal Address:-  Post Code:-
Please provide an active Email address:-	Recognised Signatory (Secretary or equivalent / Chairman or equivalent):-  Date:-

**THE RECOGNISED SIGNATORY MUST ENSURE THAT THIS REGISTRATION FORM IS SENT TO THE LEAGUE REGISTRATION SECRETARY OF THE CLUB’S JUNIOR LEAGUE WITHIN FIVE (5) BUSINESS DAYS OF THE DATE OF THE PARENT / GUARDIAN’S SIGNATURE.**